



Please reply to:

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Date: 13 July 2026

Notice of meeting

Audit Committee

Date: Thursday, 23 July 2026

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames
TW18 1XB

To the members of the Audit Committee

Councillors:

J. Button (Chair)

K. Howkins (Vice-Chair)

M. Beecher

J.R. Boughtflower

J.P. Caplin

L. E. Nichols

P.N. Woodward

P. Briggs

Substitute Members: Councillors C. Bateson and J.T.F. Doran

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive any apologies for absence and notification of substitutions.

2. Minutes

To Follow

To confirm the minutes of the meeting held on 23 June 2026.

3. Disclosures of Interest

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.

4. Governance Assurance Register Update

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To note the overall assurance level for the 12 Governance Assurance Areas, which will form the new Governance Assurance Register (Appendix A) and review the following six Governance Assurance Areas (Appendix B):

- Ensuring an inclusive and prosperous economy
- Ensuring we address affordable housing supply and demand to meet local need
- Ensuring the Council has robust mechanisms in place to prepare for, respond to and recover from emergencies and business interruptions
- Ensuring we meet our Equality, Diversity and Inclusivity duties and responsibilities
- Ensuring the Council's financial management and long-term planning arrangements are effective to secure financial sustainability
- Ensuring there are effective governance arrangements in place to deliver the IRP

5. Statement of Accounts 2025/26 - delay in publication

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Committee is asked to note the reasons for the delay in publishing the Statement of Accounts for 2025/26.

6. Committee Forward Plan

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To consider and approve the work programme.